EDWise, LLC
APPLICATION FORM
Superintendent of Schools
Southwest Valley Community School District

A. PERSONAL INFORMATION (please respond to each item)

(Last Name)	(First Name)	(Middle Initial)

Home Address
City, State, Zip

Work Address
City, State, Zip

(Home Phone)	(Work Phone)	(Cell Phone)

(Email Address)	(Date Application Submitted)

B. CURRENT POSITION (please respond to each item)

(Present Title)	(Current Position Held Since Which Year)

Employer
Employer Address
City, State, Zip

(K-12 Enrollment)	(Number FTE Staff—District Wide)

(Present Annual Base Salary)	(Annuity, if any)

(Number Years of Present Contract)	(Present Contract Expires When)

C. EDUCATIONAL BACKGROUND (If the information is on resume, type 'See Resume' on the first line below and go to item D.) Please list the colleges or universities you have attended and degrees received. List them in order, beginning with the most recent.

Name/Location of Institution	Year (s)	Degree	Major

D. ADMINISTRATIVE AND TEACHING EXPERIENCE (If the information is on resume, type 'See Resume' on the first line below and go to any gaps section in item D, if necessary.) Please list administrative experience first, beginning with your current assignment.

Position	Name of District	City and State	Specific Dates Employed

(Please explain any gaps in employment—if any.)

E. HAVE YOU SERVED IN THE MILITARY? _____YES _____NO
If yes, which military branch? _____ Years_____

F. OTHER RELEVANT EMPLOYMENT OR EXPERIENCE(S)

Position	Employer	City and State	Specific Years Employed

G. REFERENCES—Please list eight individuals who are very familiar with your professional work and who may be contacted (**Do not include individuals from your written references**).

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
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Business Phone	
Home Phone	
Email Address	

Name of Individual	
Official Position	
Business Phone	
Home Phone	
Email Address	

H. HONORS AND DISTINCTIONS—List degrees, honors, commendations, elective or appointive offices held, or other distinctions received.

I. BACKGROUND INFORMATION—If you answer "yes" to any of the following questions, please attach a written response describing, in detail, an explanation of the circumstances involved:

1. Have you ever been convicted of a violation of law other than a minor traffic violation? (The term "conviction" includes any conviction, a guilty plea, a plea of nolo contendere or no contest, a suspended sentence, a deferred sentence, a deferred judgment, or a finding of guilt by a jury or judge.)
   _____ yes _____ no

2. Have you ever been terminated or discharged, or resigned at the request of your employer from any job related to PK-12 education?
   _____ yes _____ no

3. In connection with your professional responsibilities, have you ever been the subject of a complaint or been disciplined by a court or a licensing board of any state?
   _____ yes _____ no

4. Are you currently under investigation, by any regulatory body, for any alleged misconduct or other alleged grounds for discipline?
   _____ yes _____ no

5. Has there been any incident that could negatively affect your ability to lead this District?
   _____ yes _____ no

J. CURRENT EMPLOYMENT STATUS

1. Do you currently hold a valid Iowa Superintendent's endorsement?
   _____ yes _____ no

2. Do you currently hold a valid Iowa Evaluator Approval endorsement?
   _____ yes _____ no

3. Are you currently under contract for any school district next year?
   _____ yes _____ no

4. If #3 is yes, has the possibility of a contract release been discussed with your current employer?
   _____ yes _____ no

5. If you answer No to questions 1 and/or 2 or both, will you be able to obtain licensure by July 1, 2025?
   _____ yes _____ no

K. AUTHORIZATION—*Please read carefully and then sign your name if you agree to the terms (typing in your name on the signature line will be considered a signature).*

I hereby certify that the statements made by me in this application and all related information which I have provided are true, my own work product, accurate, and complete to the best of my knowledge. I understand that if I provide any false, inaccurate, or incomplete information, I will not be eligible for employment, or if I am hired, I may be subject to disciplinary action or dismissal regardless of the date on which the District discovers the violation of its policy regarding application form dishonesty.

_____ _____

Signature of Applicant Date

L. ADDITIONAL AUTHORIZATION—*Please read carefully and then sign your name if you agree to the terms (typing in your name on the signature line will be considered a signature).*

I acknowledge that the position of Superintendent is a position of public trust and I specifically authorize the Board of Directors, or its agents, with respect to this application to contact my references, to investigate my background, and to make such other inquiries as the Board in its discretion deems relevant to assess my qualifications for the position of Superintendent. I authorize former employers, my references or any other person contacted by the Board or its agents in investigating the merits of my application to disclose personnel records and appraisals of my performance or information about my qualifications for the position of Superintendent, and release them from any liability for such disclosure. **(Please take note: EDWise consultants as the Board's agent for this search may choose to contact individuals not listed by you as a reference or included by you in written references.)**

I further understand that if I apply for employment with the District, the District may conduct a check of my criminal background. I agree to sign a DCI Criminal Background Check Waiver authorizing the District to obtain a check of my criminal history, and I further agree to provide all information necessary to obtain this criminal background check.

_____ _____

Signature of Applicant Date

M. STATEMENT OF APPLICANT'S RIGHTS—*Please read carefully and then sign your name if you agree to the terms (typing in your name on the signature line will be considered a signature).*

I hereby request that this application and any applicable materials be kept confidential; that all information with respect to my application be kept confidential; that my application materials and all information obtained with respect to my application be considered in closed session of the Board; and that if I am interviewed, the initial interviews and the deliberations with/of the Board with respect to my application be in closed session with the Board in order to prevent needless or irreparable injury to my reputation. Unauthorized disclosure or making such communications available for general public examination could cause irreparable injury to my reputation or could discourage my application for the position of Superintendent. However, I understand that if I am designated as a finalist, my final interview with the Board and other individuals/groups may, at the discretion of the Board, be in public. The names of finalists will be public information. I understand that my request made under this paragraph is subject to Board discretion in deciding whether to accommodate it, and that any request is also subject to and subordinate to the requirements of Iowa law.

_____ _____

Signature of Applicant Date

APPLICATION SUMMARY INFORMATION

1. All application materials can be **emailed as a pdf or mailed** to (no faxed applications will be considered):
   Dr. Paul Tedesco
   EDWise, LLC
   1739 Blackthorn Street
   Council Bluffs, Iowa 51503

   Email: paul.tedesco@edwise.llc

2. Applicants, and/or their designees, are asked **not to contact members** of the Board of Education during the search process.

3. A complete application for the position of Superintendent of Schools for the Southwest Valley must include and be presented in the following order (prefer application materials be submitted as a pdf to paul.tedesco@edwise.llc, ***if not as a pdf then please do not staple, bind, or fold your application materials and print on letter size paper, one side only***):

   a. A cover letter
   b. Resume'
   c. Completed and signed application form and other necessary signatures.
   d. Maximum of four *recent* letters of recommendation regarding your professional work (preferably at least two from your current employer)
   e. Photocopy of college/university transcripts
   f. A copy of (or documented evidence of eligibility) a current Iowa Superintendent's endorsement—including evaluator approval certification.
   g. If selected as a finalist, you may be asked to complete the Pearson Work Style Lens assessment _____ **Place initials here** if you agree to share results with EDWise, LLC and the Southwest Valley Community Schools.

4. The applications and applicant names will remain confidential information except when the finalists are selected. The submitted material and names of the finalists will be available to the public. This confidentiality does not apply to applicants who are currently employed by the Southwest Valley Community Schools, as the law does not afford them confidentiality.

P. NON-DISCRIMINATION NOTICE

EDWise, LLC DOES NOT DISCRIMINATE BASED ON GENDER IDENTITY, RACE, NATIONAL ORIGIN, COLOR, RELIGION, CREED, AGE, MARITAL STATUS, SEX, SEXUAL ORIENTATION, VETERAN STATUS OR DISABILITY.

Q. Southwest Valley Community School Non-Discrimination Notice:

The Southwest Valley Community School District will provide equal opportunity to employees and applicants for employment in accordance with applicable equal employment opportunity and affirmative action laws, directives, and regulations of federal, state, and local governing bodies. Opportunity to all employees and applicants for employment, including hiring, placement, promotion, transfer of demotion, recruitment, advertising or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or terminations. Individuals who file an application with the district will be given consideration for all employment if they meet or exceed the qualification set by the board, administration, and Iowa Department of Education for the position for which they apply. In employing individuals, the board will consider the qualifications, credentials, and records of the applicants without regard to race, color, creed, sex, national origin, marital status, religion, age, sexual orientation, gender identity, or disability. Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and affirmative action laws and policies will be directed to the Affirmative Action Coordinator by writing to the Affirmative Action Coordinator, Chris Fenster, SWV Community School District, 904 8th Street, Corning, Iowa 50841 641 322-4242.